



DATE: July 30, 2021

QUOTE NO.: 8731-2021

SECTION I

BUYER: JJ Johnson

TELEPHONE: 509-354-7189

FAX: 509-354-7183

Email: [JamesJ@spokaneschools.org](mailto:JamesJ@spokaneschools.org)

REQUEST FOR QUOTES ON:

**Purposeful People Books**

QUOTES ACCEPTED UNTIL:

**2:00:00 P.M. PDT, Wednesday, August 4, 2021**

PRICES F.O.B.:

CENTRAL WAREHOUSE

2815 East Garland Ave.

Spokane, WA 99207

**Delivery is requested as soon as possible, but will be expected by the end of the week of August 30, 2021.**

**NOTE:** All Respondents must read and understand this request for solicitation in its entirety. There may be special instructions either in the terms and conditions or as an integral part of the solicitation document that will impact the Respondent's ability to perform. By signing, Respondent affirms having read the terms and conditions and specifications and agrees thereto and warrants that submittals supplied herein conform to specifications herein, except if otherwise stated in a special condition by Spokane Public Schools.

**QUOTATION COMPLETION:** Quotes must be completed insofar as possible on the enclosed quote document and must include signature by an authorized representative. **Return digital representations of the fully executed Section III and the Excel version of Section IV of quote document to: [Curriculum@SpokaneSchools.org](mailto:Curriculum@SpokaneSchools.org) or [JamesJ@SpokaneSchools.org](mailto:JamesJ@SpokaneSchools.org) or through the response portal of Public Purchase. Hard Copy responses will not be accepted. Section IV is provided as part of this PDF as a courtesy. Pricing must be provided by completing the Section IV Excel file included as a secondary file to this PDF document.**

**STANDARD TERMS AND CONDITIONS**

1. **CHANGES OR WITHDRAWAL:** All changes and erasures must be made before solicitation opening time and initialed. Respondent may not withdraw after solicitation opening time or prior to the award of contract(s). No alteration in any of the terms, conditions, delivery, quality, quantities or specifications of this solicitation will be considered without prior written consent of Spokane Public Schools Purchasing Director.
2. **ADDENDA:** All official clarifications or interpretations of the solicitation documents will be by written addenda. Clarification given in any other form will be informal and unofficial.
3. **ACCEPTANCE/REJECTION:** Spokane Public Schools reserves the right to accept or reject submittals on each item separately or as a whole, to reject any or all submittals, to waive informalities, and to contract in the best interests of Spokane Public Schools.
4. **RESPONSE PRICING:** Unless otherwise specified, all prices shall be for new products F.O.B. destination. Unless solicitation is designated "all or none", Respondent may quote on any or all items. Tie-ins will be considered where advantageous. Prices quoted shall include all handling and packaging costs. Prices quoted for equipment shall include cost and instruction and service manuals where appropriate. There is no expressed or implied obligation by Spokane Public Schools to reimburse any firm or individual for any costs incurred in preparing or submitting quotes.

5. **RECYCLED MATERIALS:** Spokane Public Schools encourages respondents to offer recycled products whenever they meet specifications and performance expectations. If recycled products are quoted, they should be identified as such and indicate the percentage of post-consumer waste that product contains.
- a. Respondents shall certify the percentage of recycled content, including post-consumer waste, in products quoted as recycled. Certification shall be in the form of a product label or a Contractor statement attached to the submittal.
  - b. Recycled product quotes shall be accompanied by a representative sample for test and evaluation relative to this solicitation as well as for consideration in future purchases.
6. **DELIVERY:** For any exception to the delivery date as specified on any order resulting from this solicitation, Contractor shall give prior notification and obtain written approval thereto from the appropriate Buyer with respect to delivery. Time is of the essence and an awarded order is subject to termination for failure to deliver as specified and/or appropriate damages. The acceptance by Spokane Public Schools of late performance with or without objection or reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligation remaining to be performed by Contractor.
7. **PAYMENTS, CASH DISCOUNT, and LATE PAYMENT CHARGES:** Invoices will not be processed for payment nor will the period commence for computation of cash discount until receipt of a properly completed invoice or invoiced items are received, whichever is later. If an adjustment in payment is necessary due to damage or dispute, the cash discount period shall commence on the date final approval for payment is authorized. All products are subject to inspection and acceptance by Spokane Public Schools personnel before final payment. At sole discretion of Spokane Public Schools, partial payments may be made for partial deliveries.
8. **INVOICES/PACKING SLIPS:** All invoices shall be delivered to the accounting department, 200 North Bernard, Spokane, WA 99201. Spokane Public Schools shall provide payment within 30 days receipt of an approved, acceptable invoice providing services/goods have been received by Spokane Public Schools. Packing list(s) shall be enclosed with each and every shipment pursuant to any purchase order issued as a result of this solicitation, indicating the content therein. **Both invoices and packing slips shall indicate the awarding purchase order number as issued by Spokane Public Schools.**
9. **REJECTION:** All goods or materials purchased herein are subject to approval by Spokane Public Schools. Any rejection of goods or material resulting because of nonconformity to the terms and specifications of this order, whether held by Spokane Public Schools or returned, will be at Contractor's risk and expense.
10. **IDENTIFICATION:** All invoices, packing lists, each package, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable purchase order number.
11. **INFRINGEMENTS:** Contractor agrees to protect and save harmless Spokane Public Schools against all claims, suits or proceedings for patent, trademark, copyright or franchise infringement arising from the purchase, installation, or use of goods and materials ordered, and to assume all expenses and damages arising from such claims, suits or proceedings.
12. **WARRANTIES:** Contractor warrants that articles supplied under this order conform to specifications herein and are fit for the purpose for which such goods are ordinarily employed, except that if a particular purpose is stated, the material must then be fit for that particular purpose.
13. **ASSIGNMENTS:** The provisions or moneys due under this contract shall only be assignable with prior written consent of the Executive Director of Finance.

14. TAXES: Unless otherwise indicated Spokane Public Schools agrees to pay all sales or use tax in accordance with the Washington State Department of Revenue Sales Tax Rules at the time of delivery. Note that Spokane Public Schools is a political subdivision of the State of Washington and is thereby exempt from federal excise tax  
QUOTED PRICES SHALL NOT INCLUDE TAXES.

15. LIENS, CLAIMS AND ENCUMBRANCES: Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

16. RISK OF LOSS: Regardless of FOB point, Contractor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury or destruction shall not release Contractor from any obligation hereunder.

17. SAVE HARMLESS: Contractor shall protect, indemnify, and save Spokane Public Schools harmless from and against any damage, cost or liability for any injuries to persons or property arising from acts or omissions of Contractor, his employees, agents or subcontractors howsoever caused.

18. TERMINATION: In the event of a breach by Contractor of any of the provisions of this contract, Spokane Public Schools reserves the right to cancel and terminate this contract forthwith upon giving oral notice followed up in writing, or written notice to Contractor. Contractor shall be liable for damages suffered by Spokane Public Schools resulting from Contractor's breach of contract.

19. NONDISCRIMINATION AND AFFIRMATIVE ACTION: In providing Spokane Public Schools with product and/or services, the Contractor assures compliance with Washington State and federal guidelines regarding nondiscrimination and harassment and agrees not to discriminate against or harass any client, employee or applicant for employment or services because of race, creed, color, national origin, gender, sex, marital status, age, sexual orientation including gender identity, Vietnam-era veteran or disabled veteran status, pregnancy or the presence of any sensory, mental or physical handicap with regard to, but not limited to, the following employment upgrading, demotion, or transfer, recruitment or recruitment advertising, lay-offs or termination, rates of pay or other forms of compensation, selection for training or rendition of services.

It is further understood that any Contractor who is in violation of this clause or an applicable Affirmative Action Program shall be barred forthwith from receiving awards of any purchase order from Spokane Public Schools unless a satisfactory showing is made that discriminatory practices or noncompliance with applicable Affirmative Action Programs have terminated and that a recurrence of such acts is unlikely.

20. ANTI-TRUST: Contractor and Spokane Public Schools recognize that in actual economic practice, overcharges resulting from anti-trust violations are in fact borne by Spokane Public Schools. Therefore, Contractor hereby assigns to Spokane Public Schools any and all claims for such overcharges.

21. DEFAULT: The Contractor covenants and agrees that in the event suit is instituted by Spokane Public Schools for any default on the part of the Contractor, and the Contractor is adjudged by a court of competent jurisdiction to be in default, he shall pay to Spokane Public Schools all cost, expenses expended or incurred by Spokane Public Schools in connection therewith, and reasonable attorney's fees. The Contractor agrees that the Superior Court of the State of Washington shall have jurisdiction over any such suit, and that venue shall be laid in Spokane County.

22. TOBACCO/DRUG/WEAPON PROHIBITION: Spokane Public Schools' property is a tobacco free, drug free, and weapon free environment. Contractor personnel shall conform to this policy at all times while on Spokane Public Schools' premises.

23. CONFLICT OF INTEREST: Spokane Public Schools' officers and employees may not accept or receive, directly or indirectly, a personal financial benefit; or accept any gift, token, membership, or service, as a result of a Spokane Public Schools' purchase entered into, or anticipated in the future, from any person, firm, or corporation. Spokane Public Schools' employees within the course of their employment are prohibited from accepting any gratuity (including food or beverages) from a supplier of goods or services to Spokane Public Schools.

24. EMPLOYMENT PROHIBITION: In accordance with Title 28A RCW: Contractor shall prohibit any employee of contractor from working at a public school who has contact with children at the school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime involving the physical neglect of a child under Chapter 9A.42 RCW, the physical injury or death of a child under Chapter 9A.32 or 9A.36 RCW (except motor vehicle violations under Chapter 46.61 RCW), sexual exploitation of a child under Chapter 9A.44 RCW where a minor is the victim, promoting prostitution of a minor under Chapter 9A.88 RCW, the sale or purchase of a minor child under RCW 9A.64.030, or violation of similar laws of another jurisdiction. Any failure by contractor to comply with this section shall be grounds for Spokane Public Schools' immediate termination of this contract.

25. MINORITY OWNED AND WOMEN OWNED BUSINESS ENTERPRISES: Spokane Public Schools encourages the participation of Minority Owned and Women Owned Business Enterprises.

26. DEBARMENT: In providing Spokane Public Schools with products and/or services, Contractor certifies that they have not been suspended or are in any way excluded from Federal procurement actions by any Federal agency.

27. QUESTIONS: Questions regarding the solicitation or requests for additional information should be directed to the Purchasing Department using the "Ask Question" link at the Public Purchase website <http://www.publicpurchase.com/gems/sd81,wa/buyer/public/home> or to [Curriculum@SpokaneSchools.org](mailto:Curriculum@SpokaneSchools.org) or [James@spokaneschools.org](mailto:James@spokaneschools.org).

**ADDITIONAL TERMS AND CONDITIONS**

1. **AWARD:** **This solicitation will be awarded on a line-by-line basis** and may be awarded to the responsible respondent(s), as defined in RCW 39.26.160, submitting the lowest responsive submittal after evaluation by Spokane Public Schools of the services and/or products to be supplied. The right is reserved to cancel this solicitation in part or as a whole. Successful Respondents will be notified by Spokane Public Schools via fax, email or mail following evaluation and approval. **Respondents may opt out if awarded value is less than \$500.00.**
2. **DISCOUNTS:** Discount terms will be considered in determining the low submittal. The period will commence on the date on which the correctly completed invoices are received by the school district or when the product is received, whichever is later. If an adjustment or damage occurs on a shipment subject to cash discount, the discount will be applied on the date final approval for payment is authorized. **However, discounts less than 1 percent or discount periods less than 20 working days after receipt of items will not be considered as evaluation factors in the award of contracts.**
3. **SHIPPING INSTRUCTIONS:** **Respondents must note that delivery is required as soon as possible but not later than as noted in Section I. If a Contractor fails to meet this delivery time frame after being awarded items from this solicitation, they risk being removed from future solicitations.** Absolutely no fuel or environmental surcharges, or any other surplus fees, are to be invoiced as a separate line item. **It is the intention that all product to be delivered on pallets if case quantity total ten or more to facilitate off loading and handling by Spokane Public Schools.**

F.O.B. destination is Central Warehouse  
2815 East Garland Avenue  
Spokane, WA 99207

Delivery hours: 7:30AM through 2:30PM  
Notify Central Warehouse 48 hours in advance  
of delivery at 509- 354-7173

**SIGNATURE PAGE****(Please return these fully executed pages. Failure to do so may disqualify your firm)****PART I: STATEMENT REGARDING EQUAL EMPLOYMENT OPPORTUNITY**

We hereby certify that we have made a conscientious effort to comply with federal, state and local equal employment opportunity requirements in bidding this project and we will make the same efforts in fulfilling the requirements if awarded the Contract.

We further designate the following as the person who has been charged with the responsibility for securing compliance with and reporting progress on affirmative efforts.

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**PART II: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

In submitting the proposal to do the work as outlined in the Contract Specifications, we hereby certify that we have not been suspended or in any way are excluded from Federal procurement actions by any Federal agency. We fully understand that, if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of the Contract.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, Participant's responsibilities.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City State &amp; Zip: \_\_\_\_\_

**PART III: BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION**

In accordance with federal regulations, contractor must submit certification that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by this amendment. Each must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award.

By signature below, our firm certifies that it is in full compliance of the Byrd Anti-Lobbying Amendment and further certifies that they do not contract with other firms or individuals who are in violation of this Amendment.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Firm: \_\_\_\_\_

**PART IV: QUOTE SIGNATURE**

Quotes are subject to all requirements furnished with this quote document. By signing this quote, Contractor affirms having read the terms and conditions and specifications and agrees thereto and warrants that quotes supplied herein conform to specifications herein, except if otherwise stated in a special condition by Spokane Public Schools.

Receipt of addenda numbered \_\_\_\_\_ is hereby acknowledged \_\_\_\_\_  
(Fill in number of each addenda received) (Respondent's Initials)

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Return Quote to:**

[JamesJ@SpokaneSchools.org](mailto:JamesJ@SpokaneSchools.org) or through Public Purchase at  
<http://www.publicpurchase.com/gems/sd81,wa/buyer/public/home>



**PLEASE RETURN THESE FULLY EXECUTED PAGES (Sections III and IV)  
FAILURE TO DO SO MAY DISQUALIFY YOUR FIRM.**

Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
1	Be Brave Little One	9781492658818	36			
2	Wemberly Worried	9780061857768	36			
3	Don't Worry Bear	9780670062454	36			
4	Jabari Jumps	9780763678388	36			
5	Scaredy Squirrel	9781554534043	36			
6	Some Things Are Scary	9780763655907	36			
7	Courage	9780618238552	36			
8	What Do You Do With A Chance?	9781943200733	36			
9	Unspoken	9780545399975	36			
10	Gifts from the Enemy	9781935952978	36			
11	The Girl With A Mind For Math	9781943147427	36			
12	Ron's Big Mission	9780525478492	36			
13	Shoes	9780823435739	36			
14	Esperanza Rising	9780439120425	36			
15	Brown Girl Dreaming	9780147515827	36			
16	The Sign of the Beaver	9780547577111	36			
17	Mouse of My Heart	9780786806287	36			
18	Hey, Little Ant	9781883672546	36			
19	A Bad Case of Stripes	9780439598385	36			
20	The Colors of Us	9780805071634	36			
21	One	9780972394642	36			
22	Something Else	9780141338675	36			
23	Shhh!	9780786856848	36			
24	Chrysanthemum	9780688147327	36			
25	Giraffes Can't Dance	9780439287197	36			
26	The Juice Box Bully	9781933916729	36			



Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
27	What if Everybody Did That?	9780761456865	36			
28	Have You Filled a Bucket Today?	9780996099943	36			
29	Do Unto Otters	9780312581404	36			
30	Whoever You Are	9780152060305	36			
31	A Taste of Colored Water	9781416916291	36			
32	Good-bye Bully Machine	9781575423265	36			
33	Sit In	9780316070164	36			
34	The Golden Rule	9780810909601	36			
35	Draw The Line	9781626725638	36			
36	My Name Is Sangoel	9780802853073	36			
37	The Orange Shoes	9781585362776	36			
38	The Most Magnificent Thing	9781554537044	36			
39	A Beautiful Oops	9780761157281	36			
40	Flight School	9781442481770	36			
41	Leo The Late Bloomer	9780064433488	36			
42	Dream Big, Little Pig	9781402252754	36			
43	Hatchet	9780689840920	36			
44	Almost Home	B00YDJVD3C	36			
45	She Persisted Around the World	9780525516996	36			
46	What Do You Do With A Problem?	9781943200009	36			
47	The Most Magnificent Thing	9781554537044	36			
48	Leo The Lightning Bug	9780970380906	36			
49	The Tortoise and the Hare	9780316183567	36			
50	Those Shoes	9780606085472	36			
51	A Chair For My Mother	068800914X	36			
52	The Thankful Book	9780316181013	36			

Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
53	The Giving Tree	9780060256654	36			
54	The Most Thankful Thing	9780439650830	36			
55	Bear Says Thanks	9781416958567	36			
56	Grow Grateful	9781433829031	36			
57	Thanks A Million	9780688172930	36			
58	The Family Under the Bridge	9780064402507	36			
59	The Secret Of Saying Thanks	9780689854101	36			
60	How Tia Lola Saved the Summer	9780375866876	36			
61	Sam and Charlie (and Sam too) At Camp!	B01FGP6UVG	36			
62	Giving Thanks: A Native American Good Morning Message	9781880000540	36			
63	What Does It Mean to Be Kind?	9781939775092	36			
64	Ready, Freddy! Kindness Counts!	9781338281354	36			
65	I Walk with Vanessa: A Story About a Simple Act of Kindness	9781524769550	36			
66	Be Kind	9781626723214	36			
67	The Invisible Boy	9781582464503	36			
68	Kindness Is Cooler, Mrs. Ruler	9780689873447	36			
69	Because Amelia Smiled	9780763641696	36			
70	Try a Little Kindness	9781338256413	36			
71	I Walk with Vanessa	9781524769550	36			
72	Somebody Loves You, Mr. Hatch	9780027860153	36			
73	Sidewalk Flowers	9781554984312	36			
74	One Smile	9780935699234	36			
75	Gifts from the Enemy	9781935952978	36			
76	Ordinary Mary's Extraordinary Deed	9780879059781	36			
77	The Scribble Stone	9781732934641	36			
78	Hey, Little Ant	9781883672546	36			

Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
79	Everyone	9780763676834	36			
80	A Family Is a Family Is a Family	9781554987948	36			
81	You, Me and Empathy	9781925089080	36			
82	The Sandal Artist	9781589809109	36			
83	Stand in my Shoes: Kids Learning About Empathy	9781935326458	36			
84	The Potato Chip Champ: Discovering Why Kindness Counts	9780984855810	36			
85	Just My Luck	9780062330659	36			
86	Inside Out and Back Again	9780061962783	36			
87	The Wall	9780395515884	36			
88	Eli's Lie-O-Meter: A Story About Telling The Truth	9781402790706	36			
89	The Boy Who Cried Wolf	9780689874338	36			
90	Ruthie and the (Not So) Teeny Tiny Lie	9781599900100	36			
91	What James Said	9781596439085	36			
92	The Secret Olivia Told Me	9781933491363	36			
93	The Empty Pot	9780805012170	36			
94	The Lunch Thief	9780884483113	36			
95	Wolf! Wolf!	9781423100126	36			
96	Touchdown Trouble	9781561454976	36			
97	The Honest-to-Goodness Truth	9780689826689	36			
98	Otherwise Known as Sheila the Great	9780525469285	36			
99	A Bike Like Sergio's	9780763666491	36			
100	Alexander, Who Used to be Rich Last Sunday	9780689711992	36			
101	But It's Not My Fault	9781934490808	36			
102	Dream Big, Little Pig	9781402252754	36			
103	Interrupting Chicken	9780763641689	36			
104	After The Fall	9781626726826	36			

Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
105	Do I Have To?: Kids Talk About Responsibility	9781404803633	36			
106	Ms. Bixby's Last Day	9780062338174	36			
107	Squawking Matilda	9780761454632	36			
108	Salt In His Shoes	9780689833717	36			
109	Leo The Lightning Bug	9780970380906	36			
110	Win or Lose by How You Choose	9780060287801	36			
111	That Fruit Is Mine!	9780807578940	36			
112	Red & Yellow's Noisy Night (The Olive Branch)	9781402790706	36			
113	Frankie	9780544611139	36			
114	Swimmy	9780394817132	36			
115	Howard B. Wigglebottom Learns About Sportsmanship	9780982616567	36			
116	Nugget and Darling	9780395645710	36			
117	Yoga Friends	9781622038169	36			
118	The Little Red Hen (Makes A Pizza)	9780525459538	36			
119	The Whispering Town	9781467711951	36			
120	Code 7: Cracking the Code for an Epic Life	9781940556048	36			
121	Goal!	9780763658229	36			
122	The Subway Sparrow	9780374471293	36			
123	Chasing Vermeer	9780439372978	36			
124	Teamwork Isn't My Thing And I Don't Like To Share	9781934490358	36			
125	Earth Day – Hooray	9780060001292	36			
126	Where's Your Creativity?	9781849765091	36			
127	Beautiful Oops	9780761157281	36			
128	Because	9781368019019	36			
129	Remarkably YOU	9780062427588	36			
130	The Most Magnificent Thing	9781554537044	36			

Spokane Public Schools Quote 8731-2021 Purposeful People Books				Enter Company Name Here		\$ -
ITEM	TITLES	ISBN	QTY	Qty	Unit Price	TOTAL OFFER
131	The Girl Who Thought in Pictures: The Story of Dr. Temple Grandin	9781943147304	36			
132	The Boy Who Harnessed the Wind, Young Reader's Edition	9780147510426	36			
133	The Dot	9780763619619	36			
134	Westlandia	9780763600068	36			
135	What Do You Do With An Idea?	9781938298073	36			
136	Pens, Pencils and Brushes: A Great Girls' Guide to Disney Animation	9781368028684	36			
	TOTAL ITEMS		4,896	-		\$ -